

# Westfield Fire and Rescue District

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Regular Meeting  
November 6, 2017

Trustee Thombs called the meeting to order at 6:00 PM. Roll call: Likley –aye, Schmidt – aye, Thombs –aye.

## Comments from the floor

N/A

## Minutes to be approved

*Likley makes a motion to accept the October 16, 2017 meeting minutes as submitted; seconded by Schmidt. Roll call: Schmidt – aye, Thombs- aye, Likley- aye. The motion passes.*

## Chief's Report

- Total number of calls was 30; squad included 23; fire 5; motor vehicle accidents were 2. This included 24 in the township; 4 in the Village; 2 in Lodi. 14 residents & 16 non-residents were involved.
- Association Clam Bake/Steak Fry was very successful and raised over \$5,000.00.
- The Halloween Event was attended by over 150 people being served Doughnuts & Cider.
- Breakfast with Santa is scheduled at the Township Hall on Saturday, December 2 between 9 – 11 AM.
- Chief Fletcher has been invited to participate in Career Day at Cloverleaf Middle School on December 20<sup>th</sup> representing the Fire Service.
- Kidde Fire Extinguishers has issued a recall on 40M extinguishers. The customer service number is 855-271-0773. Chief Fletcher will continue to issue reminders of this recall.
- A CPR instruction class at Cloverleaf High School will take place on November 7, 2017 during Health Classes. This is the first of 2 dates for this outreach program.
- A customer satisfaction survey card are being sent to Township/Village residents. 4 responses have been returned as of this meeting.
- Chief Fletcher proposed increasing 2018 compensation for the Night Schedule (10 PM – 6 AM) of \$2 per hour and increasing the day rate from \$10.00 to \$12.50 per hour at a previous meeting. This increase will go into effect on 1/1/2018.

## Old Business

None

## New Business

- Trustee Thombs raised his concerns regarding the Nexus Compressor Station. Thombs noted that safety is the responsibility of the Township. Nexus has indicated they will pay for training. Nexus purchased 75 acres of land that included some wetlands. Chief Fletcher has been asked to research whether the WFRD can effectively handle issues that may arise from the station. He will contact Chief Winkler of Guilford Township to explore the plan. A Not-For-Profit group is

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looking in to air & well monitoring. Nexus staffs an office in Wadsworth. Trustee Likley inquired whether Nexus has an Emergency Response Team in the event of an issue post installation. Monitoring is done remotely from Texas. Impact of leakage is unknown but we should not turn a blind eye to the possibilities the Trustees agreed.

- Trustee Likley and Chief Fletcher met with Kelly Austin of KLA Risk Management through Otarma to review and make recommendations to update to the driving policy.

*Thombs makes a motion to accept the amended driving policy; seconded by Schmidt. Roll Call: Thombs – aye, Likley -aye, Schmidt – aye. The motion passes.*

## Announcements

November 7, 2017 – Voting Day

November 20, 2017 – Regular WFRD meeting 6:30 PM

## Fiscal officer's Report

*Likley makes a motion to pay the bills in the amount of \$10,445.46 as corrected; seconded by Thombs. Roll call: Schmidt – aye, Thombs – aye, Likley – aye. The motion passes.*

- ✓ Fallsway Equipment – \$2,493.37 - Squad 167 Repairs & Maintenance including painting.
- ✓ Fluent Information Management Systems - \$1,200.00 – Annual Fee to dispatch to cell phones.
- ✓ Westfield Township - \$897.01 – Chief Fletcher's HRA Deductible.
- ✓

Fund Status - \$193,287.46 Checking Balance, \$150,889.14 CD

Reallocation of Appropriations –

- \$2,000.00 from Training Services to Squad 167
- \$400.00 from Office Supplies to I-pad Mobile

The following reports were given to the Trustees for their review.

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

No Correspondence

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*Schmidt makes a motion to adjourn at 6:39 PM; Likley seconded. All said aye.*

*Respectfully submitted by:*

*Michelle A. English*

*Date approved:* Nov. 20, 2017

  
Trustee William Thombs, Chair

  
Trustee James Likley

  
Trustee Michael Schmidt